

PRE-COURSE WORK ASSIGNMENT

COURSE:	Fire Program Management, M-581
LESSON:	J - The Role of the Fire Program Manager in Complex Incidents
UNIT:	4 - Program Implementation
SUGGESTED TIME:	2 hours
EQUIPMENT:	Internet access, Department/Agency Manuals and Handbooks, <i>Interagency Standards for Fire and Fire Aviation Operations (Red Book)</i>
MATERIALS:	Pre-course Work Assignment
OBJECTIVES:	Upon completion of the pre-course work, participants will be able to: <ol style="list-style-type: none">1. Explain Fire Program Manager responsibilities in the management of Complex Incidents.2. Describe the Complexity Analysis process.3. Describe the difference between the different Types of Incident Management Teams and their capabilities.4. Describe the Fire Program Manager's role in preparing for an incoming team.5. Describe the role of the Fire Program Manager during transition.

I. ACTIVITY 1

Reading and Interviewing

A. INTRODUCTION

The Fire Program Manager should have a complete understanding of their role and responsibilities regarding the management of Complex Incidents. They need to know their role and responsibility in dealing with different levels of incident management and incident management organizations.

B. ASSIGNMENT

Access the *Red Book* (<http://www.fire.blm.gov/Standards/redbook.htm>), read the pages noted below, and Interview your fire staff and agency administrator to:

1. Understand the Fire Program Manager's roles and responsibilities when dealing with different levels of incident management (IA, Extended Attack [Type 3], Type 2, Type 1, Area Command). (*Red Book*, Chapter 10, pages 10-3 to 10-6)
2. Understand your Role and Responsibility in inter-agency cooperation. (Annual Operating Plan – *Red Book*, Chapter 10, page 10-1)
3. Understand time frames and processes necessary to obtain the various levels of incident management teams. (Annual Operating Plan – *Red Book*, Chapter 10, page 10-1)

II. ACTIVITY 2

Reading

A. INTRODUCTION

Agencies have a number of types of Complexity Analysis processes available. You must be familiar with the most common ones used in the wildland fire arena.

B. ASSIGNMENT

Access the *Red Book* (<http://www.fire.blm.gov/Standards/redbook.htm>) and read the pages noted below.

1. Understand how to obtain the information necessary to adequately address the areas in the Complexity Analysis. (*Red Book*, Chapter 10, pages 10-1 through 10-7)
2. Understand what the Agency Administrator's involvement in this process is expected to be.

III. ACTIVITY 3

Reading

A. INTRODUCTION

The today's fire world there are different types of incident management teams. Each type of team has differing capabilities. It is important for the Fire Program Manager to understand the characteristics, structure, and capabilities of the different types of teams and what they can bring to assist the in the management of Complex Incidents.

B. ASSIGNMENT

Access the *Red Book* (<http://www.fire.blm.gov/Standards/redbook.htm>) and read Chapter 11, pages 11-01 through 11-09.

IV. ACTIVITY 4

Reading

A. INTRODUCTION

Depending on the complexity of the incident(s) the Fire Program Manager will assume different roles relative to Incident Management Teams.

B. ASSIGNMENT

Access the *Red Book* (<http://www.fire.blm.gov/Standards/redbook.htm>) and read Chapter 11, pages 11-09 through 11-11 and Appendices D, F, R, & T.

1. Understand the Fire Program Manager's role and necessary interactions with incoming Incident Management Teams.
2. Understand what documents and briefings the Fire Program Manager is responsible to provide.
3. Understand how the Agency Administrator fits in the various situations.

V. ACTIVITY 5

Reading

A. INTRODUCTION

During Complex Incident situations there may be a time when assigned teams need to be rotated off of an incident(s), the Fire Program Manager must have an understanding of when and why this is done. They must also know how to evaluate the level of management necessary to replace the departing team. The Fire Program Manager will have responsibilities regarding the release of any assigned team.

B. ASSIGNMENT

Access the *Red Book* (<http://www.fire.blm.gov/Standards/redbook.htm>) and read Chapter 11, pages 11-11 & 11-12 and Appendix U.

1. Understand the Fire Program Manager's role and necessary interactions with transitioning Incident Management Teams.
2. Understand what documents and briefings the Fire Program Manager is responsible to provide.
3. Understand how the Agency Administrator fits in the various situations.